

NOTES TO CONTRIBUTORS

1. QAR accepts manuscripts of any length which relate to archaeology in its many facets and which are shown in some way to be relevant to Queensland and adjacent research areas.
2. Manuscripts should be submitted as hard copy as well as on a diskette formatted using MS DOS with Wordperfect word processing program.
3. All text should be double-spaced.
4. Italics should be used for Latin words and for species and genera.
5. References should be cited in text by author's surname, publication year, and page (eg. Smith 1988:45). Do not use footnotes.
6. Long quotations should be indented 5 spaces left and right and single-spaced, leaving double-space between paragraphs above and below. Short quotations (< 2 lines) should be indicated within double quotation marks.
7. Bibliography should be under subheading, "REFERENCES CITED", and should include only (and ALL) those references cited in text.

Entries should be in alphabetical and calendrical order and should include Author's surname and initials, year of publication, title, place of publication, publisher's name, or journal name, volume number and beginning and ending page numbers. For edited volumes provide all information even when more than one article/chapter is being cited and give article/chapter title, name of editor(s) with initials, volume title, beginning and ending pages, place of publication, publisher. Journal, book and other main titles should be in italics. For examples, see this volume. Do not abbreviate journal titles.

8. Illustrations should be black and white line drawings, computer-generated and laser-printed drawings or good photographic replicates of same. They must not exceed 16cm x 24cm in size. Number illustrations consecutively. Captions should be on a separate sheet (not attached to illustration!). Illustrations also submitted on floppy diskette should include the relevant graphics package and should be in HPGL or WPG format.
9. Tables should be submitted as finished products on separate sheets. If also submitting on diskette, please place tables in separate files.
10. Photographs (Plates) should be high-contrast glossy black and white prints which must not exceed the dimensions, 24cm x 16cm. Captions should be separate. If not your own work, you must acknowledge origin of print.
11. Authors will be notified within 3 months as to whether or not their manuscript is accepted. Referees' reports will be attached whether or not the manuscript is accepted. The author will receive page proofs for correction prior to printing. A copy of the QAR volume in which your article appears will be sent to you free of charge.
12. All correspondence should be addressed to The Editor QAR, Anthropology Museum, Department of Anthropology and Sociology, University of Queensland, St. Lucia, Queensland, Australia 4072.



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